



Credit Controller

Part-time 2 days per week

West End, London

Circa £23,500 per annum (full-time equivalent) plus benefits

The Fashion Retail Academy (FRA), founded in 2005, is the UK's leading vocational FE Academy specialising in fashion and retail education. We have charity status and make it our mission to inspire and develop talent for a specialist career in fashion retail.

We currently have a part-time Credit Controller opportunity available for an experienced professional to support our Finance team with day-to-day credit control activities. The main focus of the role will be reviewing sales ledger, debtors, following up on outstanding and unpaid fees and putting in place processes to ensure any potential debtors' issues are proactively managed.

The successful candidate will have an excellent understanding and knowledge of accounting and credit control procedure and all-round good administration skills.

You must have experience of working in a credit control function, have good numerical skills, the ability to process information quickly and effectively and be able to work effectively with a wide range of people. It is also essential that you have excellent communication and time-management skills.

If you are interested in joining a vibrant environment and ambitious organisation and you would like to further develop your career, then we would like to hear from you.

Please see further information about the role outlined in the job description.

How to apply:

Please complete an application form and a confidential disclosure and equal opportunities form and send these along with your CV to recruitment@fra.ac.uk.

Closing date: 22 July 2018