



Research and Analytics Coordinator

Full-time (37 hours per week)

Central London

Circa £30,000 per annum depending on experience plus benefits

The Fashion Retail Academy (FRA), founded in 2005, is the UK's leading vocational FE College specialising in fashion and retail education. We have charity status and make it our mission to inspire and develop talent for a specialist career in fashion retail. In September 2016 the FRA received an Ofsted Outstanding rating in all categories assessed, becoming the first in London, and third nationwide under the current inspection framework. We now deliver to over 1,300 students a year across our Higher Education, Further Education and Apprenticeship offers and continue to grow.

We are seeking a dynamic individual to join us during an exciting period of growth as a Research and Analytics Coordinator to help us realise our strategic ambitions. Reporting to the Director of Strategy and Funding, this position plays an integral role in providing high quality, timely and actionable insights to inform strategy and drive improvement. Working closely with the Senior Leadership Team, the successful candidate will help to design and oversee core operational activities as well as research processes and analytical work.

The role is responsible for a range of duties including sourcing, collating, quality assure and analysing complex data to drive understanding and improvement. As well as having a good understanding of research methods and processes, it is essential that you are able to work accurately and at pace. Also, you must have exceptional Excel skills and good technical understanding of one or more data analysis packages, such as SQL Server, Access, SAS, SPSS, as well as the ability to develop and apply skills using such packages according to demand.

It is essential that you have excellent numerical, analytical and problem solving skills, have a meticulous approach and have some understanding of the post-16 education setting.

If you are interested in joining a vibrant environment and ambitious organisation and you would like to further develop or solidify your career, then we would like to hear from you.

Further information on the role is available in the Job Description.

How to apply:

Please complete an application form and a confidential disclosure and equal opportunities form and send these along with your CV to recruitment@fra.ac.uk.